
Using Data Management

A guide to amending KS2 teacher assessments



- The following slides illustrate how a school may add missing teacher assessments into data management and then view the 'schools own' reports
 - Writing reports
 - Overall English reports
- These changes will be shown in all attainment and progress reports in the school's own data section only.
- Please note that the published data in RAISEonline will remain unaffected and it is not possible to run an updated summary report.
- The following example illustrates this process for the expected progress summary report
- ***This process can only be completed by the school administrator***



Missing teacher assessments

Key Stage 1 to Key Stage 2 performance – expected progress

Example Primary School (9992000)

This report shows the percentage of pupils making expected progress between Key Stage 1 and 2.

	English				Mathematics			
	Cohort	School	National	Sig	Cohort	School	National	Sig
All Pupils	30	0	89	-	30	90	87	-
Gender								
Male	15	0	88	-	15	80	88	-
Female	15	0	91	-	15	100	87	-
Free School Meals*								
FSM	6	0	87	-	6	67	83	-
Non FSM	24	0	90	-	24	96	89	-
Children Looked After								
CLA	-	-	79	-	-	-	73	-
Not CLA	30	0	89	-	30	100	87	-
Free School Meals* Or Children Looked								
CLA or FSM	6	0	87	-	6	67	83	-
Not CLA or FSM	24	0	90	-	23	96	89	-
Prior Attainment								
Low	5	0	83	-	5	60	72	-
Middle	15	0	93	-	15	93	90	-
High	10	0	87	-	10	100	92	-
Non-mobile pupils								
Pupils on roll throughout years 5 and 6	27	0	90	-	27	93	88	-



Data management

Data Management

Download templates

- User Fields Data Template
- Teaching Groups Data Template
- Question Level Analysis (QLA) Data Template

Import data

- Pupil Records (CTF)
- Teaching Group
- School User-Defined Data
- Question Level Analysis

Amend data

- [Amend existing individual pupil records](#)
- Create a new pupil record
- Teaching Groups
- School Defined Field Definitions

This will allow users to amend existing pupils' records

Data processing

- Reset data
- Confirm Updates**
- Audit report

Library



FAQ



Click on the highlighted area



Search Pupil

Unique pupil number:

Enter Number

Search Records

Pupil Search

Forename

Surname

Key Stage

NC Year Group

Academic Year

Search for amended pupils only?

Set Filters

Search Records

Results

Library



FAQ



Make these choices from the highlighted area and then click on search records



Set Filters

Search Records

Results

Forename	Surname	UPN	NC / Academic Year		
John	Smith	A123456789	Year 6 in 2011 /12	Edit	Delete
Bob	Jones	A123456781	Year 6 in 2011 /12	Edit	Delete
Elle	Brown	A123456782	Year 6 in 2011 /12	Edit	Delete
Rob	Smith	A123456783	Year 6 in 2011 /12	Edit	Delete
Jo	Gold	A123456784	Year 6 in 2011 /12	Edit	Delete
Tina	Blue	A123456785	Year 6 in 2011 /12	Edit	Delete

This example illustrates how to amend the data for John Smith (this process will need to be repeated for each child in turn)



Select 'National Assessment' from this default screen

Pupil Information

National Assessment

Question-level Analysis

Pupil Teaching Groups

General Pupil Data

Unique Pupil No	<input type="text" value="A123456789"/>
Key Stage	<input type="text" value="Key Stage Two"/>
Surname	<input type="text" value="Smith"/>
Forename	<input type="text" value="John"/>
Gender	<input type="text" value="Male"/>
D.O.B	<input type="text" value="16"/> <input type="text" value="Jul"/> <input type="text" value="2001"/>
NC Year Group	<input type="text" value="Year 6"/>
2011/12 Data Year Still on Roll	<input type="text" value="Yes"/>
Enrol Status	<input type="text" value="Current school (single enrolment)"/>
Entry date	<input type="text" value="9"/> <input type="text" value="Mar"/> <input type="text" value="2006"/>
Ever been looked after by LA while at School	<input type="text" value="No"/>
Looked after by LA at time of last school census	<input type="text" value="-Select-"/>



National Test: Keystage 2

Subject	Data Year	Level	Mark
English	2012	5A	97
Reading		5A	49
Maths	2012	5C	80
Science			

Subject	Mark	Level
Reading		
Writing		

Teacher Assessments: Keystage 2

Subject	Level
English	M
Reading	M*
Writing	M
Maths	M
Science	

For each teacher assessment enter the level (sub levels are not accepted)

Missing writing teacher assessments can be added here

Previous Pupil

Next Pupil ▶



To Save changes, please click on Update Changes before moving to another area of the system, otherwise any changes will NOT be saved.

To recalculate your school data, you need to "Confirm Updates" from the Data Management page.

Update Changes

View Audit Report



National Test: Keystage 2

Subject	Data Year	Level	Mark
English	2012	5A	97
Reading		5A	49
Maths	2012	5C	80
Science			

Subject	Mark	Level
Reading		
Writing		

Teacher Assessments: Keystage 2

Subject	Level
English	5
Reading	5
Writing	5
Maths	5
Science	

These changes will only be successfully displayed in schools own reports providing you confirm each pupils update

Previous Pupil

[Next Pupil](#) ▶



To Save changes, please click on Update Changes before moving to another area of the system, otherwise any changes will NOT be saved.

To recalculate your school data, you need to "Confirm Updates" from the Data Management page.

Update Changes

View Audit Report



Data Management



One or more amendments have taken place, since the last time aggregation was performed. Click 'Confirm Updates' to perform a re-aggregation on school data.

Confirm Updates

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Data processing

- Reset data
- Copy School Cohort
- Audit report

Confirm Updates

After this process has been completed for each pupil with missing teacher assessments you must navigate to the data management screen and 'Confirm Updates' for all the changes you have made



Data Management



Confirm Updates is currently running.

The system will take several minutes to re-calculate 'schools own data'.

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- Copy School Cohort

Confirm Updates

- Audit report

After several minutes select data management again to see if confirm updates is still running. If not proceed to the next slide



Context Absence Attainment Progress Narrowing the gaps

QLA and optional tests My reports Summary reports Archive

School performance tables

Key Stage:

Category:

Keyword:

Default to:

Published data

School's own data

Library



FAQ



In the reports page select 'Schools own data' and all reports viewed will display data that includes all the changes made in data management.

The following slide displays the changes within the 'schools own' expected progress report



Expected Progress (Schools own data)

Key Stage 1 to Key Stage 2 performance – expected progress

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